



# POOL RESERVATION AGREEMENT

The pool is only available for rental on Sunday evenings from 6pm-10pm

8800 Lodge Dr. Pike Road, AL 36064

hoawoodlandcreek@gmail.com

## HOMEOWNER & EVENT INFORMATION

Date

Name

Phone

Address

Email

Type of Event	Date of Event	Start Time	End Time
		6PM	10PM

**Will alcohol be served/present?**

Yes

No

*If yes, you will be required to pay for a security officer to be present during your event. We will hire the officer. You will be the day of point of contact. Please ensure you have given accurate contact details.*

## FEE BREAKDOWN

### REQUIRED

#### Security Deposit

- \$100
- Turned in at the same time as your form
- Checks only
- Check shredded after event

#### Rental Fee

- \$150
- Check or money order

### REQUIRED, Only when security is hired.

#### Security Officer

- \$45.60/per hour
- Minimum of 4 hours
- Turned in at the same time as the fee
- Check or money order

## ACKNOWLEDGEMENT

*The homeowner signing this Reservation Agreement hereby acknowledges that they have read this agreement and agree to be held personally liable for any damages caused to the facility during the period of use noted above beyond which the required insurance may cover. The homeowner further agrees to indemnify and hold harmless the Woodland Creek Homeowners' Association, Inc., its Directors, its Members, its Employees, its Agents, the Developer, and its Agents from any and all claims, losses, suits, damages, judgements, expenses, costs, and charges of every kind and nature, from any injury and damage to me or my guests resulting from the use of the facility.*

Signature of Homeowner

Date



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## FEE/DEPOSIT SCHEDULE & DEADLINES

1. Separate checks must be provided for the security deposit and fee, as well as the security officer.
2. The security deposit is required at the same time your reservation form is submitted.
3. Security deposit check will be shredded after event.
4. The fee and security officer payments will be required no less than 14 days prior to your event date.
5. Payment should be made payable to:  
Woodland Creek HOA.

## GENERAL TERMS & CONDITIONS

**Reservations:** Reservations will be accepted on a first come, first served basis. Check the availability of a date by emailing hoawoodlandcreek@gmail.com

**Cancellations:** All cancellations must be made at least ten (10) days prior to event by email. If less than ten (10) days, \$50 will be forfeited from your security deposit. If your cancellation happens the day of your event, additional fees may apply. If your cancellation happens after the start time of your reservation, you will be immediately forfeiting your rental fee.

**Hold Harmless & Indemnification:** By signing this Reservation Agreement, the homeowner agrees to hold harmless and indemnify the Woodland Creek Homeowners' Association, Inc. against any and all claims of liability occurring as a result of the use of the noted facility. The homeowner agrees to indemnify and hold harmless the Woodland Creek Homeowners' Association, Inc., its directors, its members, its employees, the Developer, its agents from any and all claims, losses, suits damages, judgements, expenses, costs and charges of every kind and nature, from any injury and damage to the homeowner or the homeowner's guests resulting from the use of the facility.

**General Liability Insurance:** The homeowner requires Proof of Insurance for all events to include General Liability Insurance in the amount of no less than \$1,000,000 per occurrence and listing the following as Additional Insured's and Certificate holders: Woodland Creek Homeowners' Association, Inc. Proof must be provided no less than five (5) business days prior to the event date.

**Management Personnel:** Management personnel will not sign for any deliveries associated with the event (tables, chairs, food, etc.), nor shall they be responsible for storage thereof, before, during, or after the event.

**Venue Condition:** The homeowner agrees to use the facility as is and with all its faults. The facility shall be returned to the condition in which it was received, with all event decorations (including, but not limited to, tape, string, and any other items used to put decorations up), trash, garbage, and rented items removed. Rental fees will not be waived or reduced to unforeseen mechanical problems.

**Alcohol:** For any event which has alcohol, a security officer will be hired at the homeowner's expense and must be present during the duration of the reservation.

**Music:** Music or noise shall not be loud enough to disturb the peace of the neighborhood or its residents in accordance with the towns ordinances. The cut-off time for all music (live music, dj, and other entertainment) is 11:00pm.

**Lodge:** This reservation is only for the Woodland Creek Pool. The Lodge can be reserved separately.

Signature for receipt of terms & conditions

Date



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***All communication will take place via email through hoawoodlandcreek@gmail.com***

### FREQUENTLY ASKED QUESTIONS

***What is the pool capacity?***

*You may have no more than 140 persons inside the pool at any given time, and no more than 25 persons inside of the kiddie pool at any given time.*

***When do I get the key?***

*Your key cards will be programmed for special access to the pool during your reservation time.*

***Can I access the Pool early?***

*As a Woodland Creek resident, you can access the pool during pool times, but your guests may not access until 6pm, and you may not start your set up before 6pm either.*

***Can I add time to my reservation?***

*No. The pool can only be reserved from 6pm-10pm.*